



# INDOOR ELECTRIC SERVICE ORDER FORM

A **Method of Payment Form** must accompany a service order form to be considered complete – **no exceptions**. Discount orders must be completed online or postmarked with payment no later than (21) days prior to the first show day. Any order made online or postmarked after the designated discount date will be charged the regular rate – **no exceptions**.

Event Name: \_\_\_\_\_ Event Date(s): \_\_\_\_\_

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip : \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Conditions & Regulations

1. Wall, column and permanent building utility outlets are not a part of exhibit space and are not to be used by exhibitors unless specified otherwise.
2. Rates listed are subject to change without notice.
3. Rates listed cover only the provision of service to the exhibit space in the most convenient manner and do not include connection equipment or special wiring.
4. All material and equipment furnished by Kentucky Exposition Center (KEC) for a service order shall remain KEC's property and shall be removed only by KEC at the end of the event.
5. All equipment, regardless of the source of power, must comply with all national, state and local safety codes.
6. All equipment must be properly wired and tagged with complete information including type of current, voltage, phase, cycle, horsepower, etc.
7. All cords provided by an exhibitor must be the 12/3 wire ground type. All exposed non-current carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.
8. All fountains and pumps should have Ground Fault Interruption (G.F.I.) protection.
9. Special equipment requiring company engineers or technicians for assembly, servicing, preparatory work and operation may be executed without a KEC electrician. However, a KEC electrician must make all service connections and overload protection to such equipment.
10. Unless otherwise directed, KEC electricians are authorized to cut floor coverings to permit installation of service.
11. Claims will not be considered unless filed prior to the end of the event.
12. Exhibitors shall pay for any required services, equipment, material and technicians at prevailing rates and conditions at the time of the event.

### Standard Electrical Service

- 208/120 Volt AC single phase or three phase
- 480/277 Volt AC single phase or three phase
- 480 Volt AC single phase or three phase

### Electrician Labor

- A one-hour minimum charge will apply.
- Straight time Monday-Friday (7:30am-4:00pm)
- Overtime All other hours Monday-Friday and weekends
- Double time Holidays

For information regarding services, please call (502) 367-5321.  
For information regarding payment procedures, please call (502) 367-5227.

Electric Service				
Qty	Description	Discount	Regular	Cost
120 Volts				
	20 amp	\$125.00	\$180.00	\$
	20 amp GFI	\$125.00	\$210.00	\$
	30 amp	\$150.00	\$220.00	\$
208 Volts Single Phase				
	30 amp	\$240.00	\$465.00	\$
	60 amp	\$400.00	\$690.00	\$
	100 amp	\$525.00	\$875.00	\$
208 Volts Three Phase				
	30 amp	\$350.00	\$550.00	\$
	60 amp	\$490.00	\$755.00	\$
	100 amp	\$650.00	\$975.00	\$
	200 amp	\$1,010.00	\$1,835.00	\$
480 Volts Single Phase				
	30 amp	\$300.00	\$405.00	\$
	60 amp	\$500.00	\$690.00	\$
	100 amp	\$700.00	\$875.00	\$
480 Volts Three Phase				
	30 amp	\$450.00	\$580.00	\$
	60 amp	\$600.00	\$730.00	\$
	100 amp	\$850.00	\$1,055.00	\$
Electrician Labor				
#Hrs	Straight	Overtime	Double	Cost
	\$70.00	\$115.00	\$140.00	\$
Extension Cord Rental				
Qty	Size	Discount	Regular	Cost
	25 ft.	\$25.00	\$40.00	\$
6% Sales Tax (for extension cord rental only)				\$
<b>Total</b>				<b>\$</b>